

COAHOMA COMMUNITY COLLEGE

REQUEST TO HIRE ADJUNCT FACULTY ONLY

This form **MUST** be submitted to the Human Resources Office **BEFORE** employee begin work. Attach original application with all required attachments (i.e., resumes and official transcripts). Failure to complete request to hire form in a timely manner may result in the employee not meeting the payroll deadline.

Name	Date
Social Security Number	Position
Start Date	Ending Date